

## Eastern Illinois University The Keep

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Minutes

Council on University Planning and Budget

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10-25-2002

# October 25, 2002

Council on University Planning and Budget

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**MINUTES**  
**COUNCIL ON UNIVERSITY PLANNING AND BUDGET**  
October 25, 2002

Voting Members Present:

Anne Zahlan, David Carpenter, Joe Heumann, Steve Daniels, Christine McCormick, Hank Davis, Rose Gong, John Allison, David Bell, Amy Leonard, Rodney Ranes, George Lesica, William Robinson, Robert Augustine, James Johnson, Richard Wandling, Glenn Hild, Jayne Ozier, Mark Hudson, Sandy Bingham-Porter, Dan Carpenter, Adam Due, William Weber, Carol Strode, Linda Coffey, Larry Cannon, Dan Klingenberg, Lynette Drake, Rick Sailors, Cynthia Nichols

Absent:

Wafeek Wahby, Pat Fewell, Mary Anne Hanner, Mahmood Butt, Jody Stone, Eric Davidson, Godson Obia

Non-Voting Members Present:

Julia Abell, Jeff Cooley, Lou Hencken, Blair Lord, Jill Nilsen

**1. Call to Order**

Bob Augustine called the meeting to order.

**2. Approval of Minutes**

Motion (Carpenter/Leonard): Approve the minutes of September 27, 2002 meeting as written. Motion carried by voice vote.

**3. CUPB Subcommittees**

Motion (Drake/Leonard): Approve the CUPB Subcommittees passed unanimously.

**Vice President for Academic Affairs**

David Carpenter  
Steve Daniels  
Hank Davis  
Pat Fewell  
William Robinson (student)  
Richard Wandling

**Vice President for Business Affairs**

Sandy Bingham-Porter  
Larry Cannon  
Linda Coffey  
Carol Strode

**Vice President for External Relations**

Rick Sailors

**Vice President for Student Affairs**

Eric Davidson  
Lynette Drake  
Mark Hudson  
Dan Klingenberg  
Amy Leonard (student)

**4. Presidential Area Subcommittee**

Motion (Carpenter/Allison): The CUPB appoint a subcommittee for the President's Area composed of five members, one representative from the President's Area and one from each of the vice presidential areas. The motion was postponed until the next meeting of the CUPB.

**5. Orientation to the Planning Cycle**

Julia Abell presented an overview of the planning cycle to the Council. She explained that her office is working on years FY02-FY05 at this time. She briefly reviewed the FY 2005 Planning and Budget Cycle with the Council.

**6. 2003 Budget Report**

Vice President Cooley presented a summarization of the revenues and expenditures in major areas in FY 2003. He identified expenditures, referred to by the BHE as "unavoidable cost increases" that contribute to the deficit. He advised the Council that the numbers presented reflect the budget at a point in time, and the budget is not a static document. He explained how the budget recall worked last year. He noted that there may be a midyear rescission again this year and the University may not know the amount until March.

**7. Administrative Costs Report**

Bill Weber discussed administrative and faculty cost trends. He explained the different types of definitions used in different reports. He noted that one of the reasons that administrative costs went up one year was mostly because several civil service positions were reclassified to become academic support professionals. He added that the percentage of appropriated staff funding spent on faculty salaries was highest in the state and that the percentage of appropriated staff funding spent on administrative and other professional salaries was below the average for all Illinois public universities.

**8. Development of a CUPB Legislative Action Team**

This item was postponed until the next CUPB meeting due to lack of time.

**9. Committee Reports**

None.

**10. Adjourn**

Motion (Carpenter/Hudson): To adjourn the meeting.

Billie Rawlings  
Administrative Secretary